

# Lumley General Insurance

## Glass Claim

Claim No. ....

Policy No. ....

Due .....

Insured's Name in full .....

Address .....

Occupation, Business or Profession..... Telephone No.....

Goods and Services Tax - To ensure you do not incur any unnecessary GST liabilities on this claim please advise your:

(a) Australian Business Number (A.B.N) if applicable

(b) entitlement to an Input Tax Credit in respect of the:

(i) insurance premium  % and;

(ii) the property which is the subject of this claim  %

Location of Glass Insured.....

Date of Damage.....

Approx. size of glass damaged ..... Type of Glass .....

Where was broken glass fitted in premises?.....

State clearly how the breakage occurred .....

Name and address of person responsible therefore .....

Was the glass sound previous to the damage above stated? .....

Were Police advised; if so, where and when? .....

Is signwriting or ornamentation insured with this Company? .....

Has replacement been attended to? ..... If so, attach Repair Account.

Please make Payment direct to?.....

### Privacy Statement

This information will be treated with confidentiality and will be only released as per the requirements of the General Insurance Information Privacy Principles. We collect and store the information for the sole purpose of maintaining your insurance details. If you require any further information, please contact your local Lumley state office.

I/We declare that the above statements are correct and I/We claim upon the Company for reinstatement of the damaged Glass in accordance with the terms of the Policy and declare that there was no other policy of insurance covering this claim.

Date .....

Signature.....

### TO BE COMPLETED WHERE DAMAGED GLASS HAS BEEN REPLACED

I/We hereby express our complete satisfaction in the work as carried out by .....  
in full settlement and satisfaction of claim under the above Policy.

Date .....

Signature.....

**LUMLEY GENERAL INSURANCE LIMITED** A.B.N. 24 000 036 279

**New South Wales** Lumley House, Level 9, 309 Kent Street, Sydney NSW 2000 Phone (02) 9248 1111 Fax (02) 9248 1122 ... **Parramatta** Blaxland House, 5-7 Ross Street, Parramatta NSW 2150 Phone (02) 9630 7090 Fax (02) 9630 6168...**Newcastle** 50 Glebe Road, The Junction NSW 2291 Phone (02) 4925 7500 Fax (02) 4940 0295 ...**Victoria** 179 Queen Street, Melbourne VIC 3000 Phone (03) 9607 1777 Fax (03) 9670 3312 ...**Australian Capital Territory** 40 Marcus Clarke Street, Canberra City ACT 2601 Phone (02) 6279 0333 Fax (02) 6279 0330 ...**Tasmania** 27 Paterson Street, Launceston TAS 7250 Phone (03) 6331 5844 Fax (03) 6331 1370 ...**South Australia** 465 Pulteney Street, Adelaide SA 5000 Phone (08) 8228 1700 Fax (08) 8228 1777 ...**Northern Territory** 84 Woods Street, Darwin NT 0800 Phone (08) 8941 7998 Fax (08) 8941 7950 ...**Western Australia** 50 St George's Terrace, Perth WA 6000 Phone (08) 9220 8222 Fax (08) 9220 8251 ...**Queensland** 307 Queen Street, Brisbane QLD 4000 Phone (07) 3231 4800 Fax (07) 3231 4899 ...**Townsville** Northtown Tower, Flinders Mall Townsville 4810 Phone (07) 4722 6000 Fax (07) 4724 4398  
LGI 324 (11/00)